

## Regular Meeting Minutes

September 26, 2017- 5:30 P.M.

### Board Members:

- John DeVold, Administrator (Secretary) - PRESENT
- Sarah Michael, Parent Member-2018 - PRESENT
- Vacant, Parent Member-2018
- Lindsey Hannevold, Parent Member-2019 - PRESENT
- Brad Nelson, Parent Member-2019 (Vice Chair) - ABSENT
- Holly Montague, Parent Member-2020 (Chair) - PRESENT
- Scott Downing, Parent Member-2020 - PRESENT
- Matt Faris, Teacher Member - PRESENT
- Kris Romberg, Teacher Member - PRESENT

**\*\*Tasha Grossl - SMCS Parent – Came to observe**

<p>General Business</p>	<p><b><u>Action:</u></b> Call to Order</p> <p><b><u>Action:</u></b> Roll Call</p> <p><b><u>Action:</u></b> Agenda Approval</p> <p><b><u>Action:</u></b> Approval of Last Minutes</p> <p><b><u>Public Comments:</u></b> Please limit your comments to 5 minutes.</p> <p><i>No public comments – Welcomed Tasha to our meeting.</i></p>
	<p><b>Standing Report:</b> Enrollment &amp; Staffing Update:</p> <ul style="list-style-type: none"> <li>• Mrs. Brewer – Mr. DeVold informed APC of Karen’s retirement and plan/timeline for hiring the position.</li> <li>• ½ Time Intermediate Aide Addition (#2) – Mr. DeVold Informed APC of hiring this new position.</li> </ul> <p><b>Standing Report:</b> Montessori Teacher Practices: - Mr. DeVold requested guidance/clarity on this agenda item for future meetings. It was stated that Teacher presentations of Montessori practice was a good addition to the meetings and informative to the APC.</p> <p><b>Standing Report:</b> Montessori Education: - Mr. DeVold requested guidance/clarity on what has been reviewed in the Montessori binder. Discussion indicated that the binder was relatively new, that members would like to continue to review Montessori information, but not necessarily create homework action for members each time. Scott Proposed having one APC member review a binder topic, and present a question or thought to the APC for this time, and hold a 10-minute discussion about the thought question or concept. Each month an APC member would volunteer to carry out this information review and discussion. Scott volunteered to be the first APC member to review and article and present. October will be a KPBSD &amp; School Finance Meeting so the first opportunity will be the November meeting for the discussion.</p> <p><b>Standing Report:</b> School Improvement and Planning Update:</p> <ul style="list-style-type: none"> <li>• Update – SMCS Strategic Plan Goals 17-18 – Mr DeVold reported that Staff has completed the first meetings regarding Goal #1 (Math Curriculum Continuum) and Goal #2 is scheulde to begin focus in October according to the Actions Steps for Goal #2 (Behavior Intervention team)</li> </ul>

	<ul style="list-style-type: none"> <li>• APC Goal Determination 2017-18 – <i>It was established and agreed that the goal of the APC is to gain a better understanding on Montessori practices and how they are implemented uniquely at our school. They have a longer term goal of sharing what Montessori looks like in our school to our community. APC members will bring a statement of what Montessori Means to them for discussion at the November Meeting. – John will email reminders.</i></li> </ul> <p><b>Standing Report:</b> Parent Organization Activities - PTO updated APC about upcoming events.</p> <p><b>APC New Member Selection:</b> Review Applications and Vote – <i>Three Parents had submitted applications. Members reviewed each application. Vote was held. Run off was needed for two applicants. Second Vote was held. Julie Weekly was voted in as Interim APC member for 2017-2018</i></p> <p><b>APC General Membership Meeting</b> – Review Event – <i>A variety of APC members shared impressions of the Peace Night /Meeting Event. Each felt it was well attended and a fine evening for parents. Approximately 200 people in attendance.</i></p> <p><b>December Meeting Date Addition</b> – Adding December date to provide time to review survey data. – <i>Date was discussed for adding in a December Meeting to review Principal surveys in order to supply the principal evaluator with the APC members’ recommendation and review impression of the surveys. Meeting date of December 12 was tentatively scheduled. In follow up emails December 13<sup>th</sup> was established as the meeting day.</i></p> <p><b>PEAKS Assessment Review</b> – Review Data – <i>APC members reviewed PEAK performance data. Question was asked about how to compare our results with other Montessori school was posed to see if there are similar results. No definitive action was suggested, but Mr. DeVold will look into this performance question to provide feedback to APC at a future meeting when testing results are published at the State website.</i></p> <p><b>Bylaws Review Planning</b> – Distribute Working Document and establish Review Roles for January 23. – <i>Documents were not given out. This item was tabled to be readdress at the January 23 meeting.</i></p>
	<p><b>Other Notes:</b></p> <ul style="list-style-type: none"> <li>• <i>Electronic version of Principal survey to be created by Kris Romberg, however, the questions will need to be supplied for her.</i></li> <li>• <i>Link to survey will be provided to family and staff in November.</i></li> <li>• <i>Potential Survey Questions will be emailed in advanced to our October meeting to APC members by Mr. DeVold</i></li> <li>• <i>October meeting will primarily be devoted to Finance review; however, time will be allocated to establish Principal Evaluation survey questions to be presented in November.</i></li> </ul>

	<ul style="list-style-type: none"><li>• <i>The question of Principal salary came up and Holly indicated a conversation with Christine Ermold or John O'Brien would be necessary to address this.</i></li><li>• <i>Members discussed the principal evaluation process:</i></li><li>• <i>APC members will review the Parent and Staff Surveys. They will then complete their own individual survey of the principal, they will then compile information into one final evaluation of the survey results and submit to John O'Brien as part of the evaluation process.</i></li></ul>
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